

**MINUTES OF BID OPENING MEETING HELD**  
**AT PROCUREMENT DIRECTORATE**  
**DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS) KARACHI**  
**AT 11:30 AM. ON 27<sup>TH</sup> OCTOBER, 2018**

A meeting was held under the chairmanship of Prof. Muhammad Masroor, Pro-Vice Chancellor, DUHS / Chairman Procurement Committee on 27-10-2018 to open and evaluate the Bids for the "Procurement of Queue Management System".

**PROCUREMENT COMMITTEE:**

- |   |  |                          |
|---|--|--------------------------|
| 1 | <b>Prof. Muhammad Masroor</b><br>Pro-Vice Chancellor<br>Dow University of Health Sciences        | <b>(Chairman)</b>        |
| 2 | <b>Mr. Nadeem Shakoor Javeri</b><br>Director Finance<br>Dow University of Health Sciences        | <b>(Member)</b>          |
| 3 | <b>Dr. Syed Amir Raza Abedi</b><br>Deputy Medical Superintendent<br>SMBB Trauma Centre – Karachi | <b>(Member)</b>          |
| 4 | <b>Mr. Syed Sohaib Shams</b><br>Chief Information Officer, Dow University of Health Sciences     | <b>(Co-opted Member)</b> |
| 5 | <b>Mr. Tariq Ahmed</b><br>Deputy Director, Biomedical Engineering Department, DUHS               | <b>(Co-Opted Member)</b> |

**BIDDERS WITH NAME OF REPRESENTATIVE:**

- |                         |   |
|-------------------------|---|
| 1) Mr. Asim Ejaz,       | M/s. Pakistan Office Automation (Pvt.) Ltd. |
| 2) Mr. Dhadman Siddiqui | M/s. Americom Technology                    |

Meeting started with the recitation from the Holy QURAN. Chairman welcomed the participants then commenced the proceedings. Forum was apprise that the Notice Inviting Tender (NIT) No. DUHS/DP/2018/54-61 (Ref: DUHS/DP/2018/57) dated 10<sup>th</sup> October, 2018 was hoisted on the DUHS and SPPRA website at PPMS ID No. **T00582-18-0002** and the same was published in 3 widely circulated leading dailies of English, Urdu and Sindhi languages viz. Daily Dawn, Daily Jang & Daily Ibrat on 12<sup>th</sup> October, 2018.

The participants were informed that:

**Following 03 (Three) Bidders purchased Bidding Documents:**

1. M/s. Pakistan Office Automation (Pvt.) Ltd.
2. M/s. American Technology
3. M/s. A.J Enterprises



Dow University of Health Sciences  
Karachi

The receipt of bids was closed at 11:00 am. local time on 27<sup>th</sup> October, 2018 as scheduled. Out of 03 (Three) firms which were purchased the bidding documents, 02 (Two) bidders submitted their bids.

The bids were opened on 27<sup>th</sup> October, 2018 at 11:30 am. in the presence of above mentioned participants. Technical Data Sheets / Brochures and other required documents provided by the firms were compared with required specifications and the items were approved on quality & lowest rates basis. The rates quoted by bidders and amount of bid security were read aloud. All the members of the Procurement Committee signed the financial Proposal / Bids. The bids do not contain any over-writing or cutting.

Following is the details of bids announced:


| S. No. | Name of Bidder                              | Amount of Bid Security (2%) | Pay Order / C.D.R No. | Dated      | Bank               |
|--------|---|-----------------------------|-----------------------|------------|--------------------|
| 1      | M/s. Pakistan Office Automation (Pvt.) Ltd. | Rs. 30,500.00               | 01547074              | 25.10.2018 | Askari Bank (0015) |
| 2      | M/s. American Technology                    | Rs. 50,000.00               | 14819538              | 26.10.2018 | Allied Bank (0415) |

The Procurement Committee examined all the bids as per the Qualification / Eligibility Criteria provided in the bidding documents, arithmetical checks and verify the documents and bid security submitted by the bidders. Each rate in the comparative statement was confirmed form the original bid by the Committee and recommendation were made, which were documented in the Bid Evaluation Report (BER).

The meeting ended with the vote of thanks to the chair.

  
**Mr. Tariq Ahmed**  
 (Deputy Director, Biomedical Engineering Department, DUHS)  
 (Co-Opted Member)


**ENGR. TARIQ AHMED**  
 DEPUTY DIRECTOR  
 BIOMEDICAL ENGINEERING DEPT  
 DOW UNIVERSITY OF HEALTH SCIENCES

  
**Mr. Syed Sohail Shams**  
 Chief Information Officer  
 Dow University of Health Sciences  
 (Co-opted Member)


**SYED SOHAIL SHAMS**  
 Chief Information Officer  
 Directorate Of Information And  
 Communication Technology  
 Dow University Of Health Sciences

  
**Dr. Syed Amir Raza Abedi**  
 Deputy Medical Superintendent  
 SMBB Trauma Centre – Karachi  
 (Member)

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**Prof. Muhammad Masroor**  
 Pro-Vice Chancellor  
 Dow University of Health Sciences  
 (Chairman)

**Prof. Dr. Muhammad Masroor**  
 MBBS, MCPS, FCPS, FRCP (Glasgow)  
 Pro-Vice Chancellor  
 Dow University of Health Sciences  
 Karachi